



NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
JOINT FORCE HEADQUARTERS
3650 SAYLORS POND ROAD
FORT DIX, NEW JERSEY 08640-5606

ARMY BULLETIN NO. 57

27 December 2005

NJARNG FOOD SERVICE TRAINING WORKSHOP (G4)

1. References;
 - a. AR 30-22, The Army Food Program, dated 10 May 05.
 - b. DA PAM 30-22, The Army Field Feeding System, dated 30 Aug 02.
 - c. AR 25-400-2, Army Records Information Management System, dated 18 Mar 03.
2. The G4-FS will conduct a NJARNG Food Service Training Workshop, 21-22 Jan 06.
3. Scope of training will focus on Food Service forms, records and corresponding administrative requirements.
4. All Food Operations Sergeants, First Cooks and Food Service Officers are required to attend subject training.
5. Report time: 0830 Hrs, 21 Jan 06.
6. Location: JT2DC, Classroom No. 342, Fort Dix, New Jersey.
7. Individual Unit Food Operations Sergeants will report to subject workshop with all required food service records for FY-06 (1 Oct 05 - 30 Sep 06).
8. Sunday, 22 Jan 06, will be utilized by individual Unit Food Operations Sergeants to review their unit Food Service Records and to correct all identified deficiencies.
9. Following listed forms and topics will be reviewed:
 - a. Headcount Procedures.
 - b. DA FORM 5913R, Strength and Feeder Report (Request).
 - c. DA FORM 3294R, Ration Request.
 - d. DA FORM 3034, Production Work Sheet.
 - e. DA FORM 5914R, Ration Control Sheet.

- f. DA FORM 3234R, Inventory Record.
- g. DA FORM 5913R, Strength and Feeder Report (Report).
- h. DD FORM 1544, Cash Meal Payment Sheet.
- i. DD FORM 3546R, Control Record for Dining Facility-DD FORM 1544.
- j. AR 25-400-2, Army Records Information Management System.

10. MSC S4 will submit a roster of personnel to attend scheduled training with the following listed information to the G4-FS, NLT 10 Jan 06:

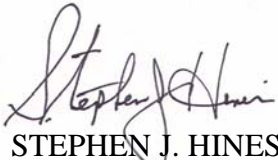
- a. Individual's Name, Rank, SSN, Duty Position, Sex, Unit of Assignment.
- b. Billeting requirements.
- c. Daily lunch subsistence requirements.

11. Duty uniform: BDU, with utility cap.

12. Individual unit participants are responsible to provide required forms, administrative supplies, paper, pens, etc.

13. G4 POC for additional information is CW2 John S. Garrison, G4-FS, (609) 562-0281.

OFFICIAL:



STEPHEN J. HINES
COL, GS, NJARNG
Chief of Staff

GLENN K. RIETH
Major General, NJARNG
The Adjutant General

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